**Annex J**

**Project Extension Request Form**

**Sections**

1. Project Information
2. Project Extension Details
3. R&D Plan Adjustment
4. Expenditure Adjustment
5. Acknowledgement

**Section 1: Project Information**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Project Reference Number |  | | | Type of Funding | | | ☐Applied Research Fund  ☐Industrial Research Fund | |
|  |  | | |  | | |  | |
| Project TItle |  | | | | | | | |
|  |  | | | | | | | |
| Principal Investigator Details | | | | | | | | |
|  |  | | | | | | | |
| Name |  | | | | | | | |
|  |  | | | | | | | |
| E-mail Address |  | | | | | | | |
|  |  | | | | | | | |
| Mailing Address |  | | | | | | | |
|  |  | | | | | | | |
| Contact Number |  | | | | | | | |
|  |  | | | | | | | |
| Company/Firm/Entity |  | | | | | | | |
|  |  | | | | |  | | |
| Project Duration |  | Years |  | | Months | Start Date | | DD/MM/YYYY |

**Section 2: Project Extension Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Approved End Date | DD/MM/YY | Extension Requested |  | Months |
|  |  |  |  | |
| **Please provide information as to why additional time is needed to complete the project:** | | | | |
|  | | | | |

**Section 3: R&D Plan Adjustment**

|  |
| --- |
| Please provide details on the adjustments that would be made to the activities set out in the project implementation to achieve the set milestones upon approval of extension: |
|  |

**Section 4: Expenditure Adjustment**

|  |
| --- |
| Please provide details on the adjustments that would be made to the planned expenditure set out in the project implementation to achieve the set milestones upon approval of extension: |
|  |

**Section 5: Acknowledgement**

On behalf of [*name of company/firm/entity]*, I confirm that the information set out in this Project Extension Request Form are true, complete, accurate and not misleading in any respect.

Signed:

Name:

Designation:

Name of Company/Firm/Entity: